

Linganore Oakdale Urbana Youth Athletic Association  
December 21, 2015 Meeting Minutes  
New Market Middle School

**BOD Members in Attendance:** Matthew Chance; Jeff Krystofiak; Rick Lane; Paul Rose; Tom Minard; Colleen Williams; Jessica Patterson; Amanda Rodriguez; Karin Fredrikson; David Crawmer; Brian Hayek

**BOD Members NOT in Attendance:** Pam Ambrose

Meeting called to order: 7:16pm

### **Minutes**

Paul Rose will circulate the minutes of the December 7, 2015 meeting via e-mail.

### **Reports**

None

### **Unfinished business**

Darcars sponsorship: \$1500 check is being processed currently and will be sent to LOUYAA. Funds to go into field fund.

Database conversion: January target for registration first drafts to be prepared by Karin and Julie. First round of testing to be begun as well -board members will be tapped to test run the process and commissioners will be consulted for feedback. Blue Sombrero, the database vendor has been very responsive to the board's questions and concerns. We anticipate better communication opportunities for families and a more interactive design. First batch of registrations to pilot Fall, 2016.

Basketball facility: Original field plans have been ordered for evaluation. Water supply and other factors for development being evaluated.

Uniforms/Apparel single supplier: The goal is to develop a preferred vendor list in order to meet the needs of the organization better. The board seeks to ensure competitive pricing while eliminating issues with delivery and billing. The board desires to create milestones in terms of billing and delivery for vendors as well as for commissioners. Commissioners will be involved to ensure that the selected vendors can appropriately meet the needs of the organization. Special needs will be looked at on a case by case basis when it comes to going off of the vendor list. Further discussing a partnership with

Under Armor for apparel and looking at some other avenues for creating a fruitful partnership with the organization.

### **Committee Reports**

Website committee: Researching a template for producing a periodic newsletter to more effectively communicate with parents. Also looking at ways to help populate the columns on the site. looking to engage parents, commissioners, team mom's, etc.

Meeting adjourned: 8:50pm

Meeting reopened: 9:03pm

### **Unfinished business:**

Single supplier for field maintenance: The board examined three bids for a single supplier to perform all field maintenance for LOUYAA. Jessica Patterson recused herself entirely from the board's discussion and the board's vote. The board accepted bids from three vendors, all of which are current vendors of LOUYAA providing services of this nature. Each vendor was asked to provide a bid for the cost of the service on an annual basis. The board compared the bids for price with consideration of the vendors' ability to provide the desired services accurately and in a timely manner and with consideration of the customer service the vendors have historically provided to LOUYAA . David Crawmer moved to select Custom Cuts as the single supplier to provide grass cutting services for LOUYAA in 2016, with the understanding that Jessica Patterson will not participate in any decisions or votes with respect to the Custom Cuts contract. Tom Minard seconded the motion, and all voted in favor. LOUYAA spent approximately \$48,000 on this expenditure in 2014-2015. By going to a single supplier, LOUYAA will save approximately \$20,000 annually.

Meeting adjourned: 9:15pm